

Outdoor Adventure Activities Group Booking Form

Activity Information

Activity: _____

Date/s: _____ Cost / Ref No: _____

Purchase Order No: _____ Payment Due: _____

Group Contact Details

Name of Group or Organisation: _____

Contact Name: _____ Tel. No: _____

Address: _____

Post Code: _____ Email: _____

Please Read Before Completing

Method of Payment

1. Please make cheques payable to "Active Stirling Ltd". Please write your cheque guarantee number on the back. Please write payees name and address on the reverse.
2. Cash payments – you may pay by cash at the Active Stirling Office details below.
3. Payment can also be accepted through Purchase Order. Please write your Purchase order number on the booking form in the space provided and write the address for invoicing in the Group Contact Details.

Booking & Cancelation Policy

1. No amendments to the booking will be accepted within the 14 days prior to the arranged activity date.
2. Bookings forms must be returned with full payment to secure the arranged activity and date. If booking forms and payment are not received within 28 days of your arranged activity you're booking will be cancelled.
3. Refunds are only given in exceptional circumstances. Please address your refund request to Lynn Murray at Active Stirling.
4. If Active Stirling cancel the booking, you will be offered an alternative date. If the dates do not suit then a full refund will be given.
5. Active Stirling Administration Team can be contacted at the details below details below.

Risk Disclaimer

All outdoor education and adventure activities by nature have inherent risks and dangers.

By participating on these activities you are exposing yourself to these risks.

Experienced, trained & qualified staff combined with appropriate safety equipment, help manage and reduce the risks. Nonetheless the risks and danger will never disappear. Active Stirling do not supply participants personal accident and belongings insurance. We recommend that Groups and Individuals purchase such insurance.

By signing this form you agree to the above Policy and Procedures

Signed _____ Date _____